



Do you share food with other agencies or programs?

To keep consumers safe, all Food Bank of Eastern Partner Agencies must be able to track all product that is shared in the case of product recall.

Product Distribution Policy

Food Bank of Eastern Michigan (FBEM) Partner Agencies must distribute donated product received by FBEM directly to clients or through approved agencies or member programs. Select Partner Agencies may be permitted to distribute this donated product to approved agencies, or member programs for sub-distribution if the following conditions have been followed and met:

- There is an excessive amount of product compared to normal *or* there is a large amount of product that needs to be distributed to maintain quality;
- The product must still be safe for human consumption;
- Products can only be re-distributed to approved agencies and member programs. These agencies and member programs must be held in good standing with FBEM. FBEM Partner Agencies must have and maintain a policy and procedure to notify sub-distributors of any changes in the status of the organization;
- Products can only be re-distributed ONE TIME;
- All sub-distributions must be accurately tracked by the distributing entity in order follow trace and recall procedures easier;
- Distributing Agency **MUST** keep records of all products that are shared, and with whom;
- There can **NOT** be any fees charged relating to the sub-distributions.
 - *Examples: VAP, Handling Fees, Transfer/ delivery, Referrals, or any other fees.*

